

Cartwright-Roblin Municipality
(2) February 10, 2015 Regular @ 7:00 pm
Council Chambers, Cartwright, Manitoba

Council Members Present

Councillors P. Burton, J. Daly, B. Decosse, V. Hildebrand, B. Pawich

Absent

Head of Council R. Lovell

Also Present

Chief Administrative Officer C. Mullin

Call to Order

With a quorum present, **HOC** Daly called the meeting to order at 7:10 pm.

Agenda/ Minutes

#Feb-15-29

Burton /Pawich

RESOLVED that the agenda be adopted as presented with the following amendments:

1. None

FURTHER BE IT RESOLVED that the following meeting minutes are adopted: Jan. 27 & Feb. 4
Carried

Reports

1. HOC Lovell

- Absent

2. Councillor Burton - filed

- Emergency Response

→ Anhydrous tanks parked overnight in Cartwright and/ or Mather needs to stop for safety sake

→

3. Councillor Daly

-

4. Councillor Decosse

- New Council Seminar provided overview and reminder of duties and responsibilities of Council members

5. Councillor Hildebrand

- None

6. Councillor Pawich

- Roblin Cartwright CDC continues to explore new business opportunities for the area. E-sign advertising continues to promote community events. Land sale interest on more than one front was discussed with request for municipal council participate

-

7. CAO Mullin

-

8. AAO Drewry (7:15 pm)

- List of accounts, late payments, financial statement

9. PW Foreman Mullin (7:30 pm)

-

10. Utility PW Operator Aitken (8:00 pm)

- Met to discuss personnel matters

11. Other

- Fire Dept. 8:30 pm
- Development permits to January 31, 2015

- Permit fees \$1,345
- Local construction value \$0
- Out-of-area construction value \$968,000
- Emergency Measures report to January 31, 2015
- Cartwright-Roblin Clinic final report @ February 5, 2015

Delegations/ Petitions/ Hearings

1.

Communications

<u>FROM</u>	<u>SUBJECT</u>	<u>FILE</u>	
MuniSoft		Support agreement	
Vault			
MB Municipal Administrators Association		Forum on amalgamation Feb. 19 (Bdn)	215
Multi-Material Stewardship MB		Funding agreement	
Vault			
Meighen Haddad Law Firm		Subdivision registration complete \$2852.21	
Subd			
Cdn Union of Postal Workers		Request Council support	280
Municipality of Killarney-Turtle Mountain		Planning Officer/ Building Inspector	360
Cartwright Community Independent School		Thanks for recycling beverage containers	280
MB Good Roads Association		January newsletter	244
Brandt Acquired On Grade		355	
MB Municipal Government		2014 Gas Tax funding received \$31,893.40	160
MB Conservation & Water Stewardship		2014 Municipal Minor Control Works license	
Drains			
MB Emergency Measures Organization		2015 January flood conditions report	7.2
Meighen Haddad Law Firm		Sale to Olfrey complete	230
MB Emergency Measures Organization		Acknowledge receipt of 2014 DFA claim #9	
Vault			
MB Agriculture, Food, Rural Development		2014 grant funding received \$1000 – e-door	160

Unfinished & General Business

1.

Resolutions & By-Laws

#Feb-15-30 Hildebrand / Decosse

RESOLVED the Head of Council and CAO are authorized to sign an agreement with Munisoft providing for support to municipal staff for software programs

Carried

#Feb-15-31 Burton / Decosse

RESOLVED that Council authorizes the Head of Council and Chief Administrative Officer to sign an agreement with Multi-Material Stewardship Manitoba respecting 2015 funding toward recycling costs

Carried

#Feb-15-32 Pawich / Hildebrand

RESOLVED that council approve the following policy:

Bereavement Leave

Purpose

To define employee entitlements to bereavement leave and related procedures

Definitions

- “**Bereavement Leave**” means leave for an employee following the death of a member of the employee’s family
- “**Employee**” is a person employed by the RM of Roblin or Municipality.
- “**Family—extended**” includes mother, father, sister, brother, grandchildren, grandmother, grandfather, parent-in-law, sister or brother-in-law.
- “**Family—immediate**” includes spouse (common-law or married), son, daughter, foster child, son-in-law and daughter-in-law

Policy

- a) Bereavement leave is subject to approval by the CAO.
- b) Employees are entitled to a maximum of ten days with pay in the event of the death of an immediate family member.
- c) Employees are entitled to a maximum of five days with pay in the event of the death of an extended family member.
- d) Extended bereavement leave may include up to two (2) additional days if travel outside the province or into northern Manitoba is required.
- e) In respect to death of parent, sibling, spouse and/ or child of a member of Staff, Council or LUD Board, In Memory donation of \$100.00 donation to be sent to Cartwright and Area Foundation.

Carried

#Feb-15-33

Pawich / Decosse

RESOLVED that the following organization financial reports be accepted as presented:

1. Cartwright Centennial Auditorium @ Dec. 31, 2013 (KWB – Unaudited Notice to Reader)
2. Mac Robinson Community Centre @ June 30, 2014 (KWB – Unaudited Notice to Reader)
3. Cartwright Curling Club Inc. @ June 30, 2013 (KWB – Unaudited Notice to Reader)
4. Mather Community Hall @ Dec. 31, 2013 (Liberty Tax Service)
5. Mather Centennial Arena @ October 31, 2013 (Liberty Tax Service)
6. Clearwater Hall @ December 31, 2013 (Auditor unidentified)
7. Clearwater Arena @ September 30, 2013 (Auditor unidentified)
8. Cartwright Town & Country Golf @ Nov. 30, 2013 (Liberty Tax Service)
9. Cartwright & Roblin Development @ Dec. 31, 2010 (KWB – unaudited)
10. Turtle Mtn Vet Services Dist @ Dec. 31, 2012 (BDO – Ind. Auditor’s Report)
11. Pembina Valley Vet Services Dist @ Dec. 31, 2013 (Sensus – Ind. Auditors’ Report)
12. Louise-Roblin Weed Control District @ Dec. 31, 2013 (KWB – Ind. Auditor’s Report)
13. Pembina Valley Conservation Dist @ Mar. 31, 2014 (J. M. Smith – Ind. Auditor’s Report)
14. Sr Services Cartwright Mather Roblin @ Mar. 31, 2014 (Liberty Tax Service)
15. Sr Service CMR – Handi-van @ Dec. 31, 2013 (KWB – Ind. Auditor’s Report)
16. Cartwright Roblin Recreation Comm. @ Dec. 31, 2013 (KWB – Unaudited Notice to Reader)
17. Lakeland Regional Library @ Dec. 31, 2013 (BDO – Ind. Auditor’s Report)

FURTHER BE IT RESOLVED that other reports will be presented to Council when received.

Carried

#Feb-15-34

Pawich / Burton

RESOLVED that Council approves Building and Plumbing permits #1- 2015

Carried

#Feb-15-35 Decosse / Burton

RESOLVED that Council authorize its members and administrative staff to attend the following with expenses paid in accordance with municipal by-laws or policies:

- MMAA – Amalgamation forum February 19 (Bdn)

Carried

#Feb-15-36 Burton /Pawich

WHEREAS the recycling program generates cash income from certain beverage containers; **AND WHEREAS** this cash income has been historically granted to the Cartwright Community Independent School;

THEREFORE BE IT RESOLVED that Council authorizes payment to Cartwright Community Independent School in the amount of \$196.30 representing recent collections.

Carried

#Feb-15-37 Decosse / /Pawich

RESOLVED that Council authorize payments as follows:

34.37	ALS Environmental	2014 water test
145.86	ALS Environmental	Water tests
96.00	Estate of Kevin Hopper	6 hours
\$276.23		

Carried

#Feb-15-38 Decosse / Hildebrand

RESOLVED that Council accept the Village of Cartwright Cheque List including cheque #15413 through cheque #15418 for the sum of \$3,802.94;

AND FURTHER BE IT RESOLVED that Council accept the Rural Municipality of Roblin Cheque List including cheque #19014 through cheque #19026 for the sum of \$37,912.03.

Carried

#Feb-15-39 Pawich / Burton

RESOLVED that Council approve the Cheque List including cheque #42 through cheque #95 for the sum of \$56,041.71.

Carried

#Feb-15-40 Pawich / Burton

RESOLVED that pursuant to section 152(3) of the Municipal Act, Council adjourns the regular meeting and convenes into a Committee of the Whole to meet in camera to discuss:

- Personnel Matters
- Preliminary discussions
- Unresolved legal matters
- Security of documents or property
- Ombudsman report
- Municipal Assistance

Time: 9:02 PM

Carried

#Feb-15-41 Hildebrand / Decosse

RESOLVED that the Committee of the Whole adjourn from in camera and resume the open

meeting.

Time: 9:15 PM

Carried

#Feb-15-42 Pawich / Hildebrand

WHEREAS employees accumulated work hours over and above their normal hours of employment in carrying out the duties and responsibilities of their respective positions during 2014;

THEREFORE BE IT RESOLVED that Council authorizes payout of December 31, 2014 accumulated hours at applicable 2014 rates unless an individual employee chooses to carry forward their banked hours to use on or before March 31, 2015.

Carried

#Feb-15-43 Decosse / Pawich

WHEREAS the hour of ten o'clock has been reached and the business on the agenda of the meeting has not been completed;

THEREFORE BE IT RESOLVED that the meeting be extended for up to one half hour (until 10:30 pm o'clock) as per the Procedural By-law.

Carried

#Feb-15-44 Hildebrand / Burton

RESOLVED that Council gives third reading to by-law #1-2015 – Organizational

Member's Name	For	Against	Absent	Abstained & Reason
R. Lovell			X	
J. Daly	X			
P. Burton	X			
B. Pawich	X			
V. Hildebrand	X			

Carried

#Feb-15-45 Hildebrand / Burton

RESOLVED that Council give second reading to by-law #2-2015 – Procedures

Carried

#Feb-15-46 Hildebrand / Pawich

RESOLVED that Council give third reading to by-law #3-2015 – CAO position

Member's Name	For	Against	Absent	Abstained & Reason
R. Lovell			X	
J. Daly	X			
P. Burton	X			
B. Pawich	X			
V. Hildebrand	X			

Carried

#Feb-15-47 Decosse / Pawich

RESOLVED that Council give second reading to by-law #4-2015 – Council remuneration

Carried

#Feb-15-48 Hildebrand / Decosse

RESOLVED that Council give third reading to by-law #4-2015 – Council remuneration

Member's Name	For	Against	Absent	Abstained & Reason
R. Lovell			X	
J. Daly	X			
P. Burton	X			
B. Pawich	X			
V. Hildebrand	X			

Carried

#Feb-15-49 Decosse / /Pawich

RESOLVED that Council give first reading to by-law #5-2015 – Establish Reserves remuneration

Carried

Notice of Motion

1.

Adjournment

#Feb-15-50 Decosse / Hildebrand

RESOLVED that the meeting be adjourned. (7:00 pm)

Next Meeting(s)

February 24, 2015 @ 7:00 pm

Jack Daly, Chairman

Colleen Mullin, Chief Administrative Officer